



NORFOLK CVYS NEWS

News-line ... July 2008

I expect that many of you are busy dealing with those last minute preparations for various summer events and activities with your group. Trips, visits, involvement in local village happenings - fetes and fairs, are just some of the activities that our members tell me about, that they have spent lots of time preparing for with their young people. Indeed these rich varieties of opportunities, that include members, are not only enjoyable, a possible fund raising exercise but can help put a positive message to local communities that not all young people are "bad"! Then it is probably a well earned rest in the form of a holiday before the next round of club activities kick off in September. I expect that you will be planning for the autumn sessions over the summer and I would remind you that the ActivityKit is available to you free of charge to help with this. Also we will soon be distributing the eagerly awaited Curriculum Packs that carry a wealth of activities and other information courtesy of Children's Services Curriculum Information And Advice. These will be available on CD due to the size of the content and we are looking to loan laptops with printers to those who need this support.

Training

Enclosed with this newsletter you will find the new Collaborative Training Programme. There are plenty of courses available to all colleagues in the voluntary sector and we are still able to provide these mostly free of charge. If you see a course that you would like to attend please

Norfolk Council for Voluntary Youth Services
Youth Work Development Unit
School Lane
Sprowston
Norwich, Norfolk, NR7 8TR
Tel: 01603 423995 Fax: 01603 416079
e.mail: info@norfolkcvys.org.uk
website: www.norfolkcvys.org.uk

contact Julie on 01603 423995.

Be advised that we now charge a £20.00 cancellation fee if people don't turn up on the day. Of course if you can't make it (if you are ill for example) and contact us with as much notice as possible, there will be no charge.

Website

We have recently updated entries on our website but as always we value your comments on this and indeed all aspects of our organisation. If you can see ways that our service to your group and staff can be improved then please let us know.

If we can help you in any way please do not hesitate to contact the Norfolk CVYS office, we promise to do our best for you at all times.

Grant Aid

Don't forget to apply for your grants for next term, to help with any projects, outing etc you may be planning.

Mike Tingley
Development Worker

Content:	Page
• News-line	1
• Training - SAFE	2
• Tall Ships Adventures	3
• CME Music	4
• Breckfest	5
• NCC - Allegations of Abuse	5
• Funding/Training Opportunities/Resources	6/7/8
• Workforce Development News	9
• Kids Without Fear	10
• Independent Safeguarding Authority update	11
• Members / Trustees	12

Working in Partnership with the Norfolk County Council
Children's Services

 **Norfolk** County Council



Autumn 2008



**Saturday Morning
Child Protection
Training Sessions**

T (01603) 228966
F (01603) 223955

**Norfolk Local Safeguarding Children Board
Safeguarding Children Programme
For Adults who work with Voluntary and Youth Groups**

Date	Venue
Saturday 27 th September	YWD Unit, School Lane, Sprowston
Saturday 11 th October	The Howard Junior School, Parkway, Kings Lynn
Saturday 18 th October	Queensway Community Junior School, Hilary Road, Thetford
Saturday 18 th October	Shrublands Youth & Community Centre, Gorleston
Wednesday 22 nd October	YWD Unit, School Lane, Sprowston 6-9pm
Saturday 15 th November	The Howard Junior School, Parkway, Kings Lynn
Saturday 22 nd November	YWD Unit, School Lane, Sprowston

Courses run from 9.30 until 1pm, and all applicants must be over 18 years of age.

When you join the LSCB Safeguarding Children Programme (£30.00 per group) you will receive:

- Training sessions free of charge for 2 adults who help in your club
- Safer Activities For Everyone (SAFE) comprehensive guidance pack
- Guidance for assessing risk
- A child protection policy
- Sound recruitment advice
- Advice & support to promote good practice

Together we can safeguard the welfare of the youngsters in your club and:

Once registered, you will have the option of annual membership and your club will receive an annual membership newsletter and the support of the programme co-ordinator to attain the LSCB standards. Your group will then be presented with an LSCB certificate to display.

Extra training places @ £15.00 per head

Tall Ships Adventures

Melissa Joy, 12th June 2008



For my 21st birthday (August 4th 2007) my brother bought me a voyage sailing on a tall ship with the Tall Ships Youth Trust which took place that September. I'd been interested in tall ships for a few years previously, but never knew I could actually sail on one until a couple of months before I turned 21. When I finally went on this voyage, it was the most fantastic feeling in the world.

I was helping the ship (steering), doing all the rope-work, climbing the rigging, standing on the yards, and both setting and stowing the sails. I've been right to the very tops of the masts, and as scary as it may be, it's a phenomenal experience being up there as much as being able to say I've been a member of the crew on some magnificent tall sailing ships.

When I got back home though, I just couldn't wait to go again and ended up trying the Jubilee Sailing Trust in November, who incorporate both able-bodied and disabled people into the crewing of their two ships, LORD NELSON and TENACIOUS. I would recommend the JST to anyone who is disabled (unfortunately they cannot take those with certain learning disabilities due to health and safety reasons).



Since then, I have endeavoured to sail as much as possible, and also to publicise both trusts to the best of my ability. The most recent voyage I have sailed on was in the Caribbean on the Tall Ships Youth Trust's brig, Stavros S Niarchos in April this year. My successes thus far have been: an article with Active Norfolk that has been published in both the EDP and Evening News, two interviews on Future Radio (who are a part of the NR5 Project), participating in the Volunteers Fair and being asked to take a group of young people (as and when it can be arranged) on a voyage with me hopefully this Autumn.

I can't even begin to express how amazing these voyages are, and only wish I could do more to help both of these trusts fulfil their aims and objectives. The Tall Ships Youth Trust is geared towards young people, and the Jubilee Sailing Trust focus on the disabled and can take those who are bound to wheelchairs as they have lifts especially fitted on both of their ships.

These voyages have given me so many benefits, because before I sailed for the first time last year, I was reclusive and depressed for much of the time and I didn't go out very much. I was rather shy and didn't know how to communicate socially very well, and I was failing miserably at finding work.

Nowadays I am a lot more positive; I want to go out and see the world, I want to meet new people and make new friends, and it's also given me skills and knowledge that hold me in good stead for my desired place in the workforce – which is working in the not-for-profit sector with young people



to get them to realise their true potential in life. I'll be continuing my voluntary work with both of the trusts, and hope to see them visiting the Norfolk coastline a bit more often in the near future.

If you'd like to contact me, you can reach me at maj-tallships@live.co.uk and visit my website at <http://www.freewebs.com/maj-tallships> which will tell you more about my experiences, the trusts themselves and link you to their websites as well



Go wild with Music Wise Summer 2008 Activities for children and young people



Go wild with animal songs and discover jungle beats with CME's Music Wise project this summer.

Jungle Jam is part of a series of music and drama workshops for children and young people in Norfolk over the holidays. Other fun activities on offer include Junk Vocal, Play in a Band, Rockestra and Music & Games for the very young.

Young people of all ages are catered for, from under 5s up to 18s, and you don't need any musical experience for most of the workshops!

Music Wise is the Youth Music Action Zone for Norfolk, covering Norwich, Thetford and Great Yarmouth, and is run by CME.

CME provides a range of music and multimedia activities for a diverse range of people in and around Norfolk. Established in 1985, they have a team of dedicated tutors and office staff who are dedicated to offering new and exciting learning opportunities.

Music Wise workshops are free to children who live in the North Earham, Larkman and Marlpit areas of Norwich, but are open to everyone. Places must be booked in advance by contacting CME on 01603 628367 or visiting www.cme.org.uk.



THE PHILIP LAWRENCE AWARDS 2008

The Philip Lawrence Awards recognise outstanding achievements by groups of young people aged 11 to 20 who make a real contribution to their local community.

Could you be a 2008 Award Winner? Do you know of, or work with, a group of young people who have taken the initiative to improve their lives and the lives of others?

CLOSING DATE 12 September 2008.

Winning groups will receive awards of £1,000.00 to invest in their award winning activity.

For more information please visit the website www.philiplawrenceawards.org.uk

Breckfest

We are launching BRECKFEST a district wide festival of sport, leisure and culture to mark the handover of the Olympic Games from Beijing to London this summer and the close of the Paralympics Games 2008. The festival will take place between 24th August and 14th September and there will be events and activities that will bring together local communities to share the fun! Details of the main event are released today. It will be held on 13th September 2008 at Attleborough Recreation Ground. The headline acts are: Showaddywady, Suzi Quatro and Hot Chocolate. This high profile event will be the ultimate outdoor music experience and will bring together household names with local musical talent in the biggest musical celebration ever seen in Breckland. Steve Askew, Cabinet Member for Communities said; "I am delighted to confirm details of the main BRECKFEST event, this is a first for Breckland and will be a fantastic musical experience for everyone to enjoy. BRECKFEST will offer exciting opportunities right across Breckland for all our residents and offers something for everyone" We will also be organising, supporting and promoting a whole range of sporting and cultural activity across the district over the three weeks of the BRECKFEST festival including opportunities to participate in singing, music making, theatre, dancing, creative writing, football, running, golfing, boxing, swimming and much much more! There will be something for everyone and the intention is that BRECKFEST will become an annual event linked to a constant level of exciting community activity that sets the pace over the next four years and beyond! Full details of all the events are available on the BRECKFEST website – www.breckfest.co.uk and an events brochure will also be delivered to every household in July. Tickets go on sale from Monday 2 June for the BRECKFEST Musical Festival – don't miss out go to www.ticketweb.co.uk or call the 24 hour number 08444 771000 contact details. If you have any questions please feel free to contact the Community Development team on: 01362 656 870 or e-mail: community@breckland.gov.uk



Norfolk County Council

Allegations of Abuse made against a person who works with children

All organisations that employ adults to work with children (including volunteers) must have an allegations management procedure in place with a named senior manager.

The named senior manager must contact the Local Authority Designated Officer (LADO) within one working day of receiving an allegation or concern. The manager should not investigate the allegation at this stage.

The LADO will discuss the case with the manager and will oversee to its conclusion.

Norfolk County Council Children's Services LADO team can be contacted on 01603 223473

Norfolk Local Safeguarding Children Board

"The support and protection of children cannot be achieved by a single agency.....Every service has to play its part. All staff must have placed upon them clear expectation that their primary responsibility is to the child..." Lord Laming in the Victoria Climbié Report

- **Working with Children?** Legislation and good practice requires that you:
 - Have in place child protection policies and procedures in place
 - Work with partner agencies and share information in order to promote the welfare of children
 - Train staff on safeguarding children's welfare
 - Operate safe recruitment procedures
- **Norfolk County Council Children's Services Contact Number 0844 800 8014**
- **LSCB Website – www.lscb.norfolk.gov.uk**
- **Working Together web link – www.everychildmatters.gov.uk/workingtogether**

**£500,000 AVAILABLE TO SUPPORT CHARITABLE AND
COMMUNITY ACTIVITY IN NORFOLK IN 2008**

WE ARE SEEKING TO PROVIDE GRANTS OF UP TO £5,000
PARTICULARLY TO ORGANISATIONS WORKING WITH
DISADVANTAGED GROUPS ACROSS NORFOLK INCLUDING:

- **CHILDREN & YOUNG PEOPLE**
- **OLDER PEOPLE**
- **PEOPLE WITH DISABILITIES**
- **PEOPLE WITH MENTAL HEALTH ISSUES**
- **CARERS**
- **MINORITY GROUPS**
- **PEOPLE ON LOW INCOME**
- **HOMELESS PEOPLE**
- **SUBSTANCE MISUSE**

APPLY NOW!

VISIT www.norfolkfoundation.com AND COMPLETE
A SIMPLE APPLICATION FORM FOR FURTHER
INFORMATION TELEPHONE 01603 623958

NORFOLK COMMUNITY FOUNDATION, ST JAMES MILL, WHITEFRIARS, NORWICH,
NR3 1SH, TEL 01603 623958, FAX 01603 230036, EMAIL info@norfolkfoundation.com
Registered charity no: 1110817

Norfolk Community Foundation has applied to become the local delivery agent for the Grassroots Grants funding scheme in Norfolk. If the Office of the Third Sector appoint a different local delivery agent, all applications to the fund will be sent to the appointed delivery agent for Norfolk.

TRAINING OPPORTUNITIES

Norfolk CVYS Training Programme 2008 – 2009

NCVYS Training information

There is a wide range of Training courses available to our members and we would also like to remind you that should your organisation have specific training requirements that we can help with, please let our Training organiser, Julie Eldred, know as she is keeping a database of training needs. All courses are free (except for Basic Food Hygiene where the examination / certificate fee which has to be paid by the participant usually passed on to the organisation). Also a cost is involved with the assessment element of the Norfolk Youth Work Basic Training Scheme however some bursaries are available. Please contact Norfolk CVYS on **01603 423995** or e-mail julie@norfolkcvys.org.uk for the attention of Julie Eldred

RESOURCES

There is no charge for the use of any of our equipment but it comes to you in very good condition and we would expect it to be returned likewise. Any loss or damage to equipment borrowed is the responsibility of the organisation or person to whom it is loaned.

Digital Camera

We have a digital Camera which is available for use by member organisations. This comes with all relevant leads

ActivityKit

This kit is designed to give you a toolbox of activities to kick-start and develop your work with young people.

Laptop Computer and Projector

This is available to member organisations who may be considering undertaking a presentation using Power Point for example.

Display Boards

Two sets of display boards complete with spot lights are also available for use by members for market place and exhibition purposes.

Youthkit

This is a detailed guide to help in the setting up and running of a Youth Project

Both these 'tool kits' are available **FREE OF CHARGE** from the Norfolk CVYS office, tel: 01603 423995 or e.mail info@norfolkcvys.org.uk



Norfolk CVYS GRANT AID PROGRAMME

We currently receive a steady flow of grant applications requesting large sums of funding and we would welcome more applications from groups for smaller sums. If your project / group is considering purchasing equipment or need a contribution towards funding a trip or visit then please apply for a grant using the application form available on our website

www.norfolkcvys.org.uk or from the Norfolk CVYS office, **Tel: 01603 423995**

Grantnet

It is possible to access Grantnet through the NCC Library Service's Homepage. Grantnet is a database of 4,000 UK and EU sources of funding for voluntary and community groups.

The pathway is:-

www.library.norfolk.gov.uk

from the homepage, look on the right hand side under 'See Also> click Netways> click on Find out more (at the bottom of the page) >, click on On-line subscriptions>, click on Grantnet.

Norfolk Youth Fund

Norfolk has received £1.5million to fund projects and capital initiatives (e.g. building upgrades, re-decoration etc.). The money is being awarded through a grants process and applications will be considered by 'Boards' of young people in the 13 localities across the County. To date all localities are processing a good number of applications and many grants have been awarded.

Groups are receiving support to develop their projects, buy equipment to help run projects and indeed at least one group has secured funding to employ a worker. We should like to encourage as many young people to continue to apply for grants and your help in this process would be greatly appreciated.

Norfolk Council for Voluntary Youth Services – Annual General Meeting

Our AGM took place on Thursday 5th June 2008, at the Youth Work Development Unit, copies of the minutes are available on our website www.norfolkcvys.org.uk or on request from the office please telephone 01603 423995 for your copy.

Hi

Training and development now has an expanded area on our **website** – please go to the ‘Resources’ section, where you will find more information about training available from other agencies (such as Children’s Services). All of these courses are available for people working as volunteers unless it says otherwise (please see each list for course details), but please note that there maybe a cost involved. A lot of the training may not be relevant for you or your group, but the information is there. Please also note that some of the training plans are big, and will therefore require a decent internet connection to download! Any problems, let me know.

For those of you who may have been accessing the Voluntary Norfolk’s **“Portfolio”** website for training, there will be changes to this as Sue Beswick now has a new role and will not be managing the quarterly update any more. We will keep you informed as much as we can of training that until now has been listed on Portfolio.

Information Sharing and Assessment (ISA), including the Common Assessment Framework (CAF)

Information Sharing and the Common Assessment Framework (CAF) are key elements of the Every Child Matters agenda, providing a common method of assessment of needs across all services for children and young people aged 0 – 18 years, and their families.

The CAF will help voluntary agencies in Norfolk (and across England) by enabling them to access services with greater ease, and by giving them increased recognition amongst other services working with children and young people.

As the CAF becomes imbedded across the county, it is likely that some of the children and young people you work with will have a CAF. This means you may be invited to attend a multi-agency meeting as part of the CAF process. Furthermore, if you notice that any of the children and young people you work with have additional unmet needs, you should start a CAF and help that child receive the support they need at the earliest opportunity.

We strongly recommend that you have at least one person in your organisation **with** an understanding of what the CAF process is, how it works, and how your agency involved can get involved.

In Norfolk, the Information Sharing and Assessment (ISA) Team has been created to help implement the CAF and Information Sharing across the county. They have created a range of **free** training courses including introductory e-learning courses; 1-day ISA course; half-day engagement skills training (formerly assessment skills) and half -day lead professional training.

The team also includes two integration managers who can visit your agency and help you get to grips with the process.

For further details of these courses, how to book and more information on the ISA program and the CAF, please visit our website at: <http://www.everynorfolkchildmatters.org> and follow the information sharing and assessment link or call the team on 01603 228872.

Commissioning is a word you may have heard being used over the last few months - this will mostly affect big groups and organisations who currently have contracts with Children’s Services. However, if you would like to know more and how the changes in contracts may affect you, there will be a number of 1 day **Awareness** workshops across the county in September. These sessions will be free, and will be held on:

Norwich	- Monday September 22 nd	Swaffham	- Friday September 26 th
Thetford	- Tuesday September 16 th	North Walsham	- date to be confirmed
Great Yarmouth	- date to be confirmed		

Best Wishes Roz Czarnowska

Kids Without Fear



Registered Charity No. 216401

A service for children, young people and their families affected by domestic abuse

For children & young people we provide:

- The opportunity to understand more about domestic abuse and how it has affected them
- Ways to increase self esteem
- Practical ways to keep safe and cope in difficult situations

For parents and carers we provide:

- The opportunity to understand more about the impact of domestic abuse upon you and your children
- Ways to cope with the difficulties your child may be experiencing
- Ways to build positive relationships with your children
- Practical advice and support

We work with families in and around Norwich where the perpetrator is no longer in the household.

**For further information or for an informal chat please contact NSPCC
Norfolk Family Support on**

01603 256090 or email hwilton@nspcc.org.uk

Independent Safeguarding Authority (ISA)

As you know we have been providing information on this scheme which is being developed and is scheduled to be launched on 12th October 2009. Between now and the launch date information will be released by the government which we will continue to pass on to you.

Below is the latest information that we have received that describes the terms used by the ISA to describe 'Regulated' and 'Controlled' activities.

As always if you need to discuss any issues relating to the ISA or CRB please call the Norfolk CVYS office.

Regulated Activity

The Safeguarding Vulnerable Groups Act 2006 uses this term to mean activities which involve close contact with children or vulnerable adults. It also relates to activities in specific places such as schools or hospitals and places where children and the vulnerable can rightly expect to build a relationship of trust with an employee over a period of time.

An activity can only be 'regulated' when it is 'intensive' – happens more than 2 days every 30 days – or is 'frequent' – happens once a month or more. The Act does not differentiate between volunteer, unpaid or paid roles.

Schedule 4 to the Act defines regulated activity as:

- i. Any activity which involves contact with children and/or vulnerable adults and is of a specified nature ie teaching, training or instruction; care or supervision; advice or guidance; treatment or therapy; transport; and chat-room moderation.
- ii. Any activity which involves contact with children and/or vulnerable adults and is in a specified place eg school, care homes
- iii. Fostering or childminding
- iv. Certain defined positions of responsibility, eg school governor, director of social services, trustees of children and vulnerable adults charities.

Controlled Activity

Again there is no differentiation for the type of post, whether it is voluntary or remunerated. Such posts are those where there is a less opportunity to access children or vulnerable adults. The activity must also meet the 'intensive' or 'frequent' criteria.

Controlled activity applies to ancillary workers rather than those who carry out regulated activity, for example posts that provide access to records or sensitive information about children or vulnerable people. Controlled activity applies to further education, health care, social care and to family court proceedings. Some slight differences are being considered within Wales for controlled activity.

Once the ISA Scheme is in force, for both Regulated and Controlled Activity, employers must check that a person is registered. However, it is possible to employ a barred person into a controlled activity provided there are adequate safeguards in place.

Using these definitions it is estimated that the ISA scheme could cover more than 11.5 million workers in the UK.

NORFOLK CVYS MEMBER ORGANISATIONS AS AT JULY 2008

<p>3cYc (3C Youth Club) 43rd Saxlingham Nethergate Scout & Guide Group 901 Troop Winterton Marine Cadets</p> <p>A About with Friends Acle Recreation Centre Youth Club Aldborough Youth Club Ashill Junior & Senior Youth Club Asperger East Anglia</p> <p>B Big City Club (The) Bigger Than The Bus Shelter Binham Youth Group B Council King's Lynn & W Norfolk Bowthorpe Scout Group Breckland District Council BUILD (youth)</p> <p>C Carpenters Arms (The) Caister Youth & Community Centre Catton Boredom Busters Central Norfolk Scouts Chill Out Club (The) Club (The) Community Music East Connects & Co Corpusty & Saxthorpe Youth Club Costessey Youth Posse Cranworth Youth Club</p> <p>D Diocesan Youth & Childrens Team Dyspraxia Foundation West Norfolk</p> <p>E East Norfolk District Scouts East Tuddenham Youth Club Eaton Vale Scout & Guide Activity Centre Elysian Twirlers Embrace Emneth Youth Club EP Youth Exchange 2</p>	<p>G Gateway Youth Partnership Geldeston Model Club GFS Platform Girlguiding Anglia Girlguiding Norfolk Gissing Youth Club Gt Dunham Youth Club Gt Yarmouth & Waveney CONTACT Green Pastures Christian Fellowship</p> <p>H Hainford Rover Crew Hamlet Centre Heathlands Youth Club Hempnall Youth Club Holt Youth Project</p> <p>L Lingwood Youth Club</p> <p>M Mancroft Advice Project Matthew Project (The) Middleton Youth Club M.Y.</p> <p>N NACA – A Ray of Hope Youth Group NANSA Nelsons Journey Newtown Youth Club Norfolk Army Cadet Force Norfolk County Scout Council Norfolk Early Years Support Network Norfolk International Projects Norfolk YFC North Walsham Multisports Northwold Youth Club Norwich & District Carers Forum Norwich International Youth Project Norwich Lads ABC Norwich YFC NR5 Project / Future Radio</p> <p>If your groups name is missing from this list we have not received your renewal for this year.</p>	<p>O Open Youth Trust Ormiston Children & Families Out & About O-Yama-Ryu, Goshin-Jutsu</p> <p>P Pregnancy Crisis Norfolk PRESMA</p> <p>R Rainbow Twirlers Reedham Youth Club Robertson Barracks Youth Club</p> <p>S Salhouse Youth Club Seachange Arts Sheringham Little Theatre Sheringham Youth Club Southern Norfolk District Scouts Southern Norwich Scouts South Lynn Youth Club Southwest Norfolk Scouts Splitz Dance Group St Edmunds Society St Johns Ambulance Supersports Kidz Club</p> <p>T Thalia Theatre Company Toftwood Youth Club TS Norfolk GtYarmouth Sea Cadets</p> <p>U United Reformed Church Urban Saints</p> <p>V Victim Support Voluntary Norfolk</p> <p>W Watton Junior Youth Club We Kids Youth Group West Norfolk Young Carers Wreningham Youth Club</p>
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Norfolk Council for Voluntary Youth Services Board of Trustees

<i>Richard Draper (Chair), The Benjamin Foundation</i>	<i>01692 407354</i>
<i>Richard Butler, (Treasurer) Norfolk Scouts</i>	<i>01603 502246</i>
<i>James Kearns BUILD, United Reform Church, Princes Street, Norwich, NR3 1AZ</i>	<i>01603 618029</i>
<i>Terry Byrne Winterton Marine Cadets, 13 Winmer Avenue, Winterton on Sea, Gt. Yar. NR29 4BA</i>	<i>01493 393843</i>
<i>Catherine Morrey, Girlguiding Norfolk, Eaton Vale. Church Lane, Eaton, Norwich, NR54 6NN</i>	<i>01603 502590</i>
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<i>Lorna Vyse, Victim Support Norfolk, 6 Taverner Sq. Silver Road, Norwich, NR3 4SY</i>	<i>01603 619376</i>
<i>Gillian Heaford, Norfolk Early Years Support Network, Salhouse Rd, Rackheath, Norwich NR13 6LA</i>	<i>01603 263209</i>
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<i>Graham Hanson, Children's Services, County Hall, Norwich</i>	<i>01603 638099</i>